



Tribunals Ontario

Licence Appeal Tribunal
 15 Grosvenor Street, Ground Floor
 Toronto, ON M7A 2G6
 Telephone: 416-326-1356
 Toll Free: 1-888-444-0240
 TTY: 1-800-855-0511
 Email: LATregistrar@ontario.ca
 Website: tribunalsontario.ca/lat

Notice of Appeal – Motor Vehicle Impoundment

Under s. 55.1 and s. 50.2 of the
Highway Traffic Act – Impoundment:
 Vehicle driven by driver with a suspended licence

Important Information

- Before you complete this form:
 1. Read the [Motor Vehicle Impoundments Appeal Information Sheet](#).
 2. Visit the [Filing and Fees](#) web page.
- This appeal form applies only to appeals of a 45, 90 or 180 day impoundment of a vehicle under s. 55.1 of the *Highway Traffic Act*. **Include a copy of the Notice of Motor Vehicle Impoundment.**
- You must pay the filing fee at the same time as you file your Notice of Appeal.
- Your appeal will be delayed if the filing fee, information or documents are missing.
- The filing fee is non-refundable.
- You have the right to a representative. If you have a representative, have them complete the [Declaration of Representative](#) form and include it with this form.

Name of Owner of Impounded Vehicle and Contact Information

Last Name	First Name	Middle Initial
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Company Operating Name *(if applicable)*

Numbered Company Name *(if applicable)*

Address:

Street Number	Street Name	Unit Number
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Municipality <i>(City, town)</i>	Province	Postal Code
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Telephone Number	Email Address
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Impounded Vehicle Information

Vehicle Identification Number (VIN)	Year	Make	Model
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Commercial Vehicle Operator's Registration Number of Impounded Vehicle	Plate Number
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Incident Information

Name of Impoundment Facility

Address

Impoundment Order Number

Date Impoundment Order was issued (yyyy/mm/dd)

Name of the Driver at the Time of Impoundment

Last Name

First Name

Middle Initial

Number of days vehicle is ordered to be impounded (select one)

45 days

90 days

180 days

Grounds for Appeal

The only grounds on which an owner may appeal, and the only grounds on which the Tribunal may order the Registrar to release the motor vehicle are:

- (a) that the motor vehicle that is impounded was stolen at the time it was detained in order to be impounded;
- (b) that the driver's licence of the driver of the motor vehicle at the time it was detained in order to be impounded was not then under suspension;
- (c) that the owner of the motor vehicle exercised due diligence in attempting to determine that the driver's licence of the driver of the motor vehicle at the time it was detained in order to be impounded was not then under suspension; or
- (d) that the impoundment will result in exceptional hardship.

I am filing my appeal within 15 days after the day the vehicle was detained:

Yes

No

* If you answered No, please include a [Notice of Motion](#) requesting an extension of time.

Reasons for Appeal

Describe in detail the reasons for your appeal and state how the reasons relate to the ground(s) for appeal.
(Attach additional pages if you need more space.)

Acknowledgement

Read carefully then check each box to confirm the statement and sign and date the form.

- I have completed all pages of this form and attached all the required documentation, including the filing fee. I understand that if I submit an incomplete form, do not attach required documents, and do not include the filing fee my appeal will be delayed.
- I have completed the 'Payment Information' section of this form and am submitting payment for my appeal in an acceptable format.

Print Name

Signature

Date (yyyy/mm/dd)

This page is not part of your disclosure to the other parties. **Submit this page to the Tribunal only.**

Payment

Payment of \$106 per licence must be submitted with this form. Pay with the [Online Payment Portal](#) using a credit or debit card backed by Visa or MasterCard. Email your appeal to LATRegistrar@ontario.ca.

If you are unable to file by email, you may file by mail or courier. Pay by certified cheque, money order, or bank draft made payable to the Minister of Finance. Send your appeal and payment to 15 Grosvenor Street, Ground Floor, Toronto, ON M7A 2G6.

The filing fee is per licence. If you are filing an appeal about more than one licence, ensure you have submitted payment for each one.

Payment Methods

I am paying my filing fee by:

[Online Payment](#) **Online payment 8-digit receipt number:** _____

* If you are paying by online payment, you must provide a copy of your online payment receipt with your appeal.

Certified Cheque Money Order Bank Draft

The information you provide on this sheet is confidential. It will be used to process your appeal but will not be placed on your file.

For Licence Appeal Tribunal Office Use Only:

LAT File No.: _____ Date Appeal and Fee Processed: _____

The Licence Appeal Tribunal collects the information requested on this form pursuant to the *Licence Appeal Tribunal Act, 1999*. We use the information to resolve matters under this *Act*. After a matter is filed, all information and records that you submit may become available to the public in accordance with Tribunal Ontario's Access to Records Policy and the *Tribunal Adjudicative Records Act, 2019*. Any questions about this collection may be directed to the Licence Appeal Tribunal at LATRegistrar@ontario.ca or 416-326-1356 or toll-free at 1-888-444-0240.