



Tribunals Ontario

Licence Appeal Tribunal
 15 Grosvenor Street, Ground Floor
 Toronto, ON M7A 2G6
 Telephone: 416-326-1356
 Toll Free: 1-888-444-0240
 TTY: 1-800-855-0511
 Email: LATregistrar@ontario.ca
 Website: tribunalsontario.ca/lat

Application for Removal of Conditions from a Liquor Licence

Under Subsection 11 (4) of the
Liquor Licence and Control Act, 2019

Important Information

- Before you complete this form:
 1. Read the [Applications to Remove Liquor Licence Conditions Information Sheet](#).
 2. Visit the [Filing and Fees](#) web page.
- The Licence Appeal Tribunal (LAT) can only consider requests as set out in subsection 11(4) of the *Liquor Licence and Control Act, 2019*.
- You must pay the filing fee at the same time as you file your Application.
- Your application will be delayed if the filing fee, information or documents are missing.
- The filing fee is non-refundable.
- You have the right to a representative. If you have a representative, have them complete the [Declaration of Representative](#) form and include it with this form.

Establishment Information

Establishment Name	Liquor Licence Number
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Exact Address of Establishment (*not mailing address*):

Street Number	Street Name	Unit Number
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Municipality (<i>City, town</i>)	Province	Postal Code
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Telephone Number	Fax Number
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Mailing Address of Establishment (*if different from above*):

Street Number	Street Name	Unit Number
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Municipality (<i>City, town</i>)	Province	Postal Code
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Contact Person (*for processing this application*)

Last Name	First Name	Middle Initial
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Mailing Address:

Street Number	Street Name	Unit Number
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Municipality (<i>City, town</i>)	Province	Postal Code
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Telephone Number	Email Address
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The condition(s) I am requesting to remove were imposed by the Tribunal.

Yes * No

If you answered yes to the above, as required I have attached a copy of the decision/order issued by the Tribunal that imposed the condition(s).

Yes No

List the exact conditions you wish to have removed and any replacement conditions.

Provide details of the change(s) in circumstances that support your request. Attach any documentation which verifies the change in circumstances. *(Attach additional pages if you need more space.)*

Acknowledgement

Read the following carefully, check each box to confirm the statement, then sign and date the form.

- I have completed all pages of this form and attached all the required documentation, including the filing fee. I understand that if I submit an incomplete form, do not attach required documents, and do not include the filing fee my application will be delayed.
- I have served a copy of this form and all additional attached documents to the Registrar under the Alcohol and Gaming Commission of Ontario. I have attached a completed 'Certificate of Service' to this form as proof of service of the documents on the Registrar. (Blank '[Certificate of Service](#)' forms are available on the Tribunal's website at tribunalsontario.ca/lat.)
- I have completed the 'Payment Information' section of this form and am submitting payment for my application in an acceptable format. (Do not serve a copy of the 'Payment Information' section with your disclosure documents to the Registrar under the Alcohol and Gaming Commission of Ontario. Your payment information should only be provided to the Licence Appeal Tribunal.)

Print Name

Signature

Date (yyyy/mm/dd)

This page is not part of your disclosure to the other parties. **Submit this page to the Tribunal only.**

Payment

Payment of \$106 per licence must be submitted with this form. Pay with the [Online Payment Portal](#) using a credit or debit card backed by Visa or MasterCard. Email your appeal to LATRegistrar@ontario.ca.

If you are unable to file by email, you may file by mail or courier. Pay by certified cheque, money order, or bank draft made payable to the Minister of Finance. Send your appeal and payment to 15 Grosvenor Street, Ground Floor, Toronto, ON M7A 2G6.

The filing fee is per licence. If you are filing an appeal about more than one licence, ensure you have submitted payment for each one.

Payment Methods

I am paying my filing fee by:

[Online Payment](#) **Online payment 8-digit receipt number:** _____

* If you are paying by online payment, you must provide a copy of your online payment receipt with your appeal.

Certified Cheque Money Order Bank Draft

The information you provide on this sheet is confidential. It will be used to process your appeal but will not be placed on your file.

For Licence Appeal Tribunal Office Use Only:

LAT File No.: _____ Date Appeal and Fee Processed: _____

The Licence Appeal Tribunal collects the information requested on this form pursuant to the *Licence Appeal Tribunal Act, 1999*. We use the information to resolve matters under this *Act*. After a matter is filed, all information and records that you submit may become available to the public in accordance with Tribunal Ontario's Access to Records Policy and the *Tribunal Adjudicative Records Act, 2019*. Any questions about this collection may be directed to the Licence Appeal Tribunal at LATRegistrar@ontario.ca or 416-326-1356 or toll-free at 1-888-444-0240.